

**County of Shoshone
Public Defender
Request for Proposal**

I. Introduction

Shoshone County is accepting proposals from qualified law firms or individual attorneys to provide Public Defender services on a contractual basis in Shoshone County, Idaho.

Shoshone County is interested in filling this position with two (2) options available for consideration; Option 1) contracts that coincide with the County's fiscal year (October through September). A six (6) month contract beginning April 1, 2019 and ending September 30, 2019. Option 2) Hired as an employee of Shoshone County that includes full benefit package: Health Insurance, PERSI Retirement, and HRA/VEBA Health Reimbursement Plan.

II. Minimum Experience/Qualifications

Each attorney who is proposed to perform services pursuant to this RFP must meet the following minimum qualifications:

1. Warrants they are qualified to provide the professional services required and is licensed to practice law in the State of Idaho.
2. Be a member in good standing with the Idaho State Bar Association;
2. Have experience in defending criminal law matters is preferred;
3. Be familiar with the statutes, court rules, constitutional provisions, and case law relevant to criminal law;

III. Scope of Services

The attorney awarded the contract shall be designated Public Defender for Shoshone County Courts, duly appointed to represent all defendants who are appointed legal counsel by Shoshone County and provide legal services for indigent defendants. The County Public Defender's responsibilities shall include, but not be limited to, the following:

1. Attending all scheduled court appearances.
2. Representing defendants in appointed cases are pre-trial hearings, trials, sentencing, post-disposition proceedings, and any appeals to the District Court.
3. Maintain professional liability insurance for professional errors and omissions in an amount not less than Two Hundred Fifty Thousand Dollars (\$250,000) per occurrence, with an aggregate of not less than Five Hundred Thousand Dollars (\$500,000). Attorney agrees to indemnify and hold County, its officers, agents and employees, harmless from

any liability, claims or damages arising out of or in any way connected with Attorney's performance of the work described in contract.

4. Attorney agrees to maintain and compile complete and accurate records of each case assigned, and shall submit an annual report to the County as described by Idaho Code 19-864(2), even though the County has not elected to establish an office of Public Defender.
5. Attorney shall comply with all established standards of the Idaho Public Defense Commission for defending attorneys including but not limited to training, caseload, and case management and expectations.
6. The County offers three types of matters representing indigent individuals to include any combination of the three types of work:

Felony Contract:	A contract to represent all persons charged with one or more felony offenses together with related misdemeanor offenses. This contract will also provide conflicts representation.
Misdemeanor Contract:	A contract to represent all persons charged with misdemeanor offenses only. This contract will also provide conflicts representation.
Juvenile/Etc. Contract:	A contract to represent all juveniles charged with juvenile offenses, individuals subject to child protective act proceedings, mental health commitment proceedings, and all other proceedings for which an indigent person is entitled to appointed counsel other than as set forth above.

IV. Fee Proposal (2 Options)

Contract with Shoshone County – Compensation for services is up to \$75,000 annually based on negotiated case load. Two (2) compensation options are available:

1. Contract for Legal Services with Shoshone County or
2. Employee of Shoshone County. As an employee of Shoshone County includes a full benefit package including: Health Insurance, PERSI Retirement, and HRA/VEBA Health Reimbursement Plan.

V. Proposal Deadline

This position is currently available and open until filled. Please send or deliver such proposals to the following address:

Shoshone County Board of Commissioners
700 Bank Street, Suite 120
Wallace, ID 83873

Proposals must be in a sealed envelope and clearly marked in the lower left-hand corner: “RFP–Public Defender”. Proposals can also be emailed to the Board of County Commissioners at bocc@co.shoshone.id.us. All questions should be directed to:

Mike Fitzgerald, Chairman
Shoshone County Board of Commissioners
700 Bank Street, Suite 120
Wallace, ID 83873
(208) 752-3331

VI. General Terms and Conditions

The County reserves the right to reject any and all proposals. The County reserves the right to request additional information from any proposer.